

**Chief Officer Confirmation of Report Submission****Cabinet Member Confirmation of Briefing**

<b>Report for:</b>	<b>Mayor</b>	<input type="checkbox"/>
	<b>Mayor and Cabinet</b>	<input checked="" type="checkbox"/>
	<b>Mayor and Cabinet (Contracts)</b>	<input type="checkbox"/>
	<b>Executive Director</b>	<input type="checkbox"/>
<b>Information</b>	<b>Part 1</b>	<input checked="" type="checkbox"/>
	<b>Part 2</b>	<input type="checkbox"/>
	<b>Key Decision</b>	<input checked="" type="checkbox"/>

<b>Date of Meeting</b>	6 <sup>th</sup> December 2017
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<b>Title of Report</b>	<b>Planning Service Annual Monitoring Report 2016-17</b>
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<b>Originator of Report</b>	Angela Steward	<b>Ext.43885</b>
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At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	Yes	
Legal Comments from the Head of Law		No
Crime & Disorder Implications	Yes	
Environmental Implications	Yes	
Equality Implications/Impact Assessment (as appropriate)	Yes	
Confirmed Adherence to Budget & Policy Framework	Yes	
Risk Assessment Comments (as appropriate)	n/a	
Reason for Urgency (as appropriate)	n/a	

Signed:  \_\_\_\_\_ Executive Member

Date: 28/11/17

Signed:  \_\_\_\_\_ Director/Head of Service

Date: 28/11/17

**Control Record by Committee Support**

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	